

January 30, 1978

To: THOMAS M. MARTIN
Deputy Chief of Police
Commanding Records and Communication Division

From: JOSEPH D. NELLEGAR
Chief Identification Officer
Commanding Records and Identification Bureau

Subject: Annual Report of Activity for Year of 1977

Attached hereto is the Annual Activity Report
of the Records and Identification Bureau for
the Year of 1977.

Respectfully submitted,

Joseph B. Nellegar
Joseph D. Nellegar
Chief Identification Officer

ANNUAL REPORT FOR YEAR 1977 - RECORDS AND IDENTIFICATION DIVISION

FOR THE PERIOD OF JANUARY 1, 1977 to DECEMBER 31, 1977.

IDENTIFICATION SECTION

	1976	1977	% of change
Prisoners processed	10,976	10,139	- 7.6%
Fingerprints classified	10,009	11,302	+ 12.9%
Prisoners photographed	10,976	10,138	- 7.6%
New Gallery Numbers issued	3,403	3,000	- 11.8%
Fingerprints identified	6,852	6,033	- 11.9%
Crime scene photographs	763	707	- 7.2%
Latent fingerprints identified	8	12	+ 50.0%
Latent fingerprint assignments	754	594	- 21.2%
Defendants identified	1	5	+ 400.0%
Latent fingerprint comparisons	323	210	- 35.3%
Verme assignments	117	122	+ 4.3%
Photographs printed	67,500	65,000	- 3.7%

REPORT SECTION

Arrest reports processed	96,172	91,705	- 4.6%
Arrest dispositions filed	32,517	21,549	- 33.9%
Index cards typed and filed	210,230	180,180	- 14.3%
Mail received	21,830	26,559	+ 21.7%
Mail dispatched	50,870	47,688	- 6.3%
Letters typed	8,651	8,306	- 3.9%
Prisoners released received and filed	98,800	99,102	+ .3%
Prisoner communication	69	1,669	+ 2390.0%
Property recovered through a search "files"	1,025	925	- 9.8%
Detectives stolen property cards filed	1,521	1,119	- 26.4%
'Wanted' (all types) fingerprinted	2,012	2,183	+ 8.5%
'Good Conduct' letters issued	515	1,071	+ 206.0%
Permits to purchase guns	1,030	1,018	- 1.2%
Permits to carry guns	99	126	+ 27.3%
Permits issued (all other types)	161	208	+ 29.2%
'Can' sheets (PRT & FBI) received & filed	92,700	95,790	+ 3.3%
Images microfilmed	276,117	507,113	+ 83.3%

FEES COLLECTED - COPIES OF REPORTS ETC.

Copies of reports	\$51,136.	\$62,161.	+ 21.6%
Verification	9,936.	8,256.	- 16.7%
Letters of Good Conduct	2,772.	5,512.	+ 98.8%
Fingerprinting	3,505.	2,718.	- 22.5%
Gun permits	1,491.	1,211.	- 18.8%
Total fees collected	\$79,840.	\$87,960.	+ 10.2%

REFERENCE SECTION

Master Name Index Lookups	197,400	210,650	+ 6.6%
Central Arrest Numbers issued	26,152	21,698	- 17.0%
Terminal inquiries (Outlaw)	873,000	837,000	- 4.1%
Criminal Index, Name & Location cards	300,000	229,000	- 23.7%

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ANNUAL REPORT FOR YEAR 1977 - RECORDS AND IDENTIFICATION BUREAU - CONTINUED
FOR THE PERIOD OF JANUARY 1, 1977 to DEC 31, 1977

<u>DATA PROCESSING SECTION</u>	<u>1976</u>	<u>1977</u>	<u>% of change</u>
<u>Documents Processed and Coded</u>			
Central complaints, Central Arrests, Continuations, etc.	146,583	144,102	- 1.7%
Traffic Summons	104,771	95,592	-12.1%
Arrest Dispositions Tallied	32,517	17,108	-47.3%
Traffic Warrants Entered (Outlaw)	56,630	51,377	-9.3%
Traffic Warrants Deleted (Outlaw)	14,185	14,720	+ 3.8%
Criminal Warrants Entered (Outlaw)	21,585	26,185	+21.3%
Criminal Warrants Deleted (Outlaw)	11,384	14,253	+25.4%
Auto Squad Deletions of Vehicles	12,994	8,870	-32.0%
<u>Document Control Activity</u>			
Warrant Control	60,148	62,697	+ 4.2%
*includes Traffic deletions			
Traffic Warrant Control	29,185	81,377	+15.0%
<u>Reporting Monthly</u>			
Uniform Crime Reports (FBI)	12	12	
Uniform Crime Reports (State Police)	12	12	
Departmental Reports and Analysis	12	12	
Sector Analysis (Offense and Incidents)	12	12	
Traffic Summons Activity Report	12	12	
Traffic Summons - Listing and Balance	12	12	
Crime Score (Daily)	365	365	
Crime Score (Weekly)	52	52	
Bi-weekly Map for Crime Location Report	26	26	
Bi-weekly Mapping Project Locations	26	26	
Motor Vehicle Accident Reports (Monthly)	-	12	
Pedestrian Accident Reports (Monthly)	-	12	
Hazardous Street Length Report (Quarterly accumulated)	-	1	
<u>Special Reports</u>			
Victimization Survey (DCE State Police (Monthly)	-	6	
Special Report Requests	40	57	
<u>CO-ORDINATOR OF CRIMINAL RECORDS</u>			
Cases processed for Prosecution	4,872	7,571	+ 55.6%
Cases processed for Municipal Alcoholic			
Reversion Control Form	80	95	+18.8%
Duplicating copies	51,016	53,550	+ 4.9%